



MINISTRY OF
ECONOMY AND
FINANCE



*Ease of Doing Business Initiative conference
Abidjan - C te d'Ivoire, Nov 26-28, 2018
Sofitel Hotel Ivoire*

Information note for delegates

Dear delegates,

Akwaba, Welcome to the "Ease of Doing Business Initiative" conference, EDBI C te d'Ivoire 2018 organized by the Government of the Republic of C te d'Ivoire in collaboration with the World Bank Group.

We would like to take this opportunity to thank you for your participation in the conference. Below you will find some useful information to make your entry and stay in C te d'Ivoire easy and enjoyable.

Visa

Nationals of the following countries who hold an ordinary or official passport are not subject to the visa requirement.

- ECOWAS Member States

Benin - Burkina Faso - Cape Verde - Gambia - Ghana - Guinea - Bissau - Liberia - Mali - Niger - Nigeria - Senegal - Sierra Leone - Togo.

- Other countries

Central African Republic - Republic of Congo (Brazzaville) - Mauritania - Morocco - Seychelles Islands - Singapore - Chad - Tunisia - Philippines

For detailed information on visas, see Annex 1.

Hotel accommodation

A block booking has been made at Sofitel Abidjan Hotel Ivoire for all delegates expected in Abidjan on Sunday 25 November 2018. Delegates are invited to provide their itinerary in advance when checking in on the conference website (www.edbicotedivoire2018.org) to confirm their individual reservation.

For any questions related to hosting, do not hesitate to contact

Mr. Coulibaly SIE, Director of Relations with Operators - C te d'Ivoire Tourism

- Email: siecoulcit@yahoo.com
- Tel: 00225 07 31 61 61 92

Hotel rates per night vary depending on the hotel complex chosen. The conference website presents the offers of several hotel complexes in Abidjan.

The standard tariffs are in Annex 2 of this note. However, the Government has negotiated preferential rates for all delegates to Sofitel Hotel Ivoire at a cost of CFAF 170,000 for the classic room.

Meals

Lunch is included in the conference package. Breakfast is included in the cost of the room. Thematic dinners will be organized according to the event's program.

Logistics

International delegates from outside Côte d'Ivoire are advised to carry a physical copy of flight tickets, passports and yellow fever vaccination certificates with them.

Travel dates

- Arrival of the international delegates from the respective countries: Sunday, November 25, 2018.
- Departure from Côte d'Ivoire for return to the respective countries/destinations: Thursday, November 29, 2018.

The Conference Organizing Committee has provided transport shuttles from Félix Houphouët Boigny International Airport in Abidjan to Sofitel Hotel Ivoire and vice versa.

Local delegates are requested to bring a copy of their national identity card for validation and registration.

Visits to the city of Abidjan other than those provided for in the conference programme are not covered by the Organising Committee. However, you will be assisted with vehicle rental or any other means of travel. In this case, please contact Sofitel Hotel Ivoire directly or contact the Organising Committee. Below you will find details of contact information in the Key Contacts section. For questions related to transport, do not hesitate to contact:

- Mr. Coulibaly SIE, Director of Relations with Operators - Côte d'Ivoire Tourism
- Email: siecoul_cit@yahoo.com
- Tel: 00225 07 31 61 61 92

Program

The conference will start on Monday, November 26, 2018 from 8:00 am (GMT) at the Palais des Congrès of Sofitel Hôtel Ivoire. The indoor work will be completed at the end of the day on 27 November 2018. The day of November 28, 2018 is devoted to visits to reform sites and tourist visits. Tourist visits are optional. If travel during the

These tourist visits are taken care of by the Conference Organizing Committee, the delegates are responsible for the meals for that day.

The conference programme is available on the dedicated website: www.edbicotedivoire2018.org. A copy of the program is included in the delegate kit.

Please note that a Gala dinner is being hosted by the Government on Monday, 26 November 2018 and that the theme of the dress code will be the colours of the national flag of the Republic of Côte d'Ivoire.

Weather forecast

The short rainy season covers the months of October and November. The month of November is therefore in theory a rainy month. But due to the impact of climate change, the month could be partially sunny. The delegate is nevertheless invited to bring warm clothing.

Conference website - www.edbicotedivoire2018.org

A website dedicated to the Ease of Doing Business Initiative Abidjan Côte d'Ivoire 2018 conference has been set up. The domain name of this site is www.edbicotedivoire2018.org.

The delegate is invited to register on the conference website. At the end of the registration process, the delegate will receive in his mail box, the electronic copy of his conference access badge.

Upon arrival, the registration details will be validated at the EDBI conference reception and registration desk at Sofitel Hotel Ivoire and the delegate will receive the printed version of his badge and a participating kit with more information about the conference and the stay in Abidjan. Further information will also be available on the website, which will be updated regularly.

Information on computers and electronic equipment

Wireless Internet connection (wifi) will be available free of charge at Sofitel Hotel Ivoire. The hotel also offers printing and photocopying services at an affordable price.

Côte d'Ivoire uses an electrical outlet with two poles plus ground (cylindrical studs). The voltage is 220-250V, Current: 16 amps, Frequency: 50 Hz.



The delegate is asked to provide an adapter. If necessary, the hotel or the Organising Committee can help to obtain them on site.

Please note that an administrative secretariat will be set up during the conference and will be equipped with printers and photocopiers. Depending on his or her needs, the delegate may request the free printing of certain conference documents.

Health and Medical Emergencies

a. International travellers should take all necessary measures to prevent infectious diseases and make appropriate vaccinations.

b. The yellow fever vaccine is mandatory for travellers entering Côte d'Ivoire. A check of the valid vaccination certificate is carried out on arrival in Côte d'Ivoire. What is recommended: Get vaccinated 10 days before the trip.

If necessary, the vaccine can also be given at Abidjan airport upon your arrival by a team from the National Institute of Public Hygiene.

c. Travellers from any country reporting hemorrhagic fever will be isolated and held at the post of the National Institute of Public Hygiene (INHP) until the fever tests are completed.

d. It is strongly recommended to take out health insurance covering care abroad, as well as repatriation insurance.

e. Tap water in Côte d'Ivoire is safe to drink. However, for adaptation purposes, it is recommended to drink bottled mineral water.

Throughout the delegations' stay, an assistance and medical emergency service will be available from 08:00 to 22:00 on the main conference site at Sofitel Hotel Ivoire.

From 10pm to 8am: a team on call.

Please contact us urgently:

- Dr. BEDI Memel Trever
Anesthesiologist, Resuscitator and Emergency Physician
Tel: 00 225 07 44 44 02 88
Email: bedimemel@tresor.gouv.ci
- Dr GUEYE Boubakar Seydou
Anesthesiologist, Resuscitator and Emergency
Physician Tel: 00 225 09 91 7 37 Email:
boubaseg@gmail.com

Currency

The franc of the African Financial Community of international code XOF is the official currency of Côte d'Ivoire symbolized by the "CFA Francs". There are 9 different Swiss franc coins and 5 different

banknotes in circulation. The coins are denominated at 5, 10, 25, 25, 50, 100, 200, 250, 500 francs. The banknotes are denominated in 500, 1,000, 2,000, 5,000, 10,000; banknotes of varying colours.

The FCFA is convertible. The delegate will therefore be able to exchange US dollars or Euros for West African Ivorian CFA francs in all local banks, exchange offices at the airport and in major hotels. The Organising Committee has planned to invite exchange offices to the conference site.

Key contact persons

In case of emergency or clarification during this trip, please contact the persons mentioned below:

Accommodation, Travel, Transport, Protocol & Visa

Mr. Coulibaly SIE, Director of Operator Relations, Côte d'Ivoire Tourism o Email: siecoulit@yahoo.com o Tel: 00225 07 31 61 92

Medical assistance

- Dr. BEDI Memel Trever
Anesthesiologist, Resuscitator and Emergency Physician
Tel: 00 225 07 44 44 02 88
Email: bedimemel@tresor.gouv.ci
- Dr GUEYE Boubakar Seydou
Anesthesiologist, Resuscitator and Emergency Physician Tel: 00 225 09 91 7 37 Email: boubaseg@gmail.com

Organization of the conference:

Mr. Coulibaly SIE,
Director of Operator Relations, Côte d'Ivoire Tourism o Email: siecoulit@yahoo.com o Tel: 00 225 07 31 61 92

Mrs. DUNCAN Christiane,
Technical Advisor to the Minister of Economy and Finance o Email: christi_aneduncan1@yahoo.fr o Tel: 00 225 07 07 07 60 25

Mrs. Fofana TOURE,
Technical Advisor to the Minister of Economy and Finance o Email: mafingue@hotmail.com o Tel: 00 225 07 64 30 54

Mrs. Ramatou FALL,
Business Environment Director, CEPICI o Email: ramatou.fall@cepici.ci o Tel: 00 225 46 01 65

Conference & Panels :

Mr. Mahamoud MAGASSOUBA, Senior Private Sector Development Specialist,
IFC/GBM Côte d'Ivoire Office

o Email: mmagassouba@worldbank.org o

Tel: 00 225 69 36 35 43

Mr. MELEDJE Simon S. Head of the planning and monitoring and evaluation of reforms department,
Business Environment Department, CEPICI o Email: simon.meledje@cepici.ci o Tel: 00225 56

95 55 52 52

Appendix 1- Visa Requirements

To enter Côte d'Ivoire, any foreigner must hold a valid national passport, laissez-passer or travel document bearing at least a photograph of the holder, on which a biometric entry visa has been previously lodged.

Visa application forms are available free of charge at the Embassies of Côte d'Ivoire in your country of residence, or online at www.snedai.ci.

The biometric entry visa to Côte d'Ivoire is:

- Either an ordinary visa affixed to the ordinary passport,
- Either an official visa affixed to the diplomatic, service or official passport.

However, whether it is ordinary or official, the biometric entry visa depends on the length of the stay:

- The transit visa may not exceed three (03) days;
- The short stay visa may not exceed three (03) months;
- The long-stay visa may not exceed one (01) year.

1. List of countries without visas

Nationals of the following countries holding ordinary or official passports are not subject to the visa requirement. It is a question of:

- ECOWAS Member Country

Benin - Burkina Faso - Cape Verde - Gambia - Ghana - Guinea - Bissau - Liberia - Mali - Niger - Nigeria - Senegal - Sierra Leone - Togo.

- Other Countries

Central African Republic - Republic of Congo (Brazzaville) - Mauritania - Morocco - Seychelles Islands - Singapore - Chad - Tunisia - Philippines

2. Obtaining a biometric visa

To obtain a biometric entry visa to Côte d'Ivoire, two options are available:

Option 1: Obtain a biometric visa at Côte d'Ivoire's diplomatic and consular representations in your country

The nationals of the countries below holding ordinary or official passports are subject to the visa requirement issued by the Diplomatic and Consular Representatives of Côte d'Ivoire abroad, without prior consultation with the Minister in charge of Security.

Visa application forms are available free of charge from the Embassies of Côte d'Ivoire in your country of

residence.

- South Africa (ordinary passport), Germany, Algeria, Andorra, Austria (ordinary passport), Saudi Arabia, Argentina, Armenia, Australia, Azerbaijan,
- Bahamas, Bahrain, Barbados, Belarus, Belgium, Belize, Bermuda, Bhutan, Bosnia, Botswana, Brazil (ordinary passport, Brunei, Bulgaria, Burundi,
- Caymans (Islands), Cameroon, Canada, Cyprus, Comoros (Islands), South Korea, Costa Rica, Croatia,
- Denmark, Djibouti, Dominica (Republic),
- Ecuador, United Arab Emirates, Spain, Estonia, United States of America, Ethiopia, Eritrea,
- Fiji, Finland, France, Gabon (ordinary passport),
- Georgia, Greece, Grenada, Guatemala, Guyana,
- Haiti, Honduras, Hungary,
- India, Ireland, Italy, Israel (ordinary passport),
- Jamaica, Japan,
- Kazakhstan, Kosovo, Kuwait,
- Luxembourg, Lesotho, Latvia, Liechtenstein, Lithuania,
- Macedonia, Montenegro, Macao, Madagascar, Malaysia, Malawi, Maldives, Malta, Mauritius (Islands), Mexico, Maladive, Monaco, Mozambique, Outer Mongolia,
- Namibia, Nauru, Nepal, New Zealand, Norway,
- Oman, Uganda (ordinary passport), Uzbekistan,
- Panama, Papua, Paraguay, Netherlands, Peru, Poland, Puerto Rico, Portugal,
- Qatar,
- Democratic Republic of Congo (DRC), Czech Republic, Romania, United Kingdom of Great Britain, Russia (Federation),
- Sainte kits and Nevis, Sainte Lucie, Saint Martin, Saint Vincent, Solomon Islands, El Salvador, Sao Tome and Principe, Serbia, Slovakia, Slovenia, Somalia, Sweden, Switzerland, Suriname, Swaziland,
- Tajikistan, Taiwan, Tanzania, Tonga, Trinidad and Tobago, Turkmenistan, Turkey, Tuvalu,
- Ukraine, Uruguay,
Vanuatu, Vatican City,
Venezuela. Yugoslavia,

Zambia, Zimbabwe,

- Option 2: Obtain a biometric E-visa

The electronic visa is obtained online on the website www.snedai.ci according to the following procedures:

Step 1: Pre-enrolment and Payment

Pre-registration consists of recording certain personal information and downloading 3 documents:

- The identity page of the passport;
- Booking the flight ticket;
- The invitation letter or accommodation certificate.

After pre-enrolment, the applicant pays the fee for the Visa, which is valid for 3 months (multiple entries).

Cost: 73 Euros (including bank charges).

Method of payment :

- Payment is made with a VISA CARD or MASTERCARD. When payment is made, the applicant receives an instant email, (accompanied by an attachment containing the unique and personal payment certificate code) N.B.: Cases of non- pre-enrolment online are exceptional and are the responsibility of the Direction de la Surveillance du Territoire (D.S.T).
- Payment can also be made in cash by payment via Western Union at points of sale (This option is only available in some countries. Check on the website www.snedai.ci). Please note that this payment method requires a longer delay in receiving the certificate.
- Other payment methods can be used: International transfers (SWIFT) and the International Postal Order.

Step 2: Receipt of the DST response

The applicant receives a document (with a bar code) that is the authority's response (approved or refused) to his or her e-mail address within 48 working days.

Step 3: Enrolment at the airport

The applicant embarks with the "Pre-registration approved" document and arrives at the airport in the "Airport Visa" area. He or she completes his or her biometric enrolment there and the visa is printed and issued immediately. The E-visa enrolment boxes are available 24 hours a day, 7 days a week.

The summary list of documents to be presented at Felix Houphouët Boigny Airport in Abidjan upon your arrival

- 1) The original receipt of payment of the visa fee 73 Euros including bank charges
- 2) The approval of the D.S.T. (pre-visa or laissez-débarquer) ;

- 3) The passport valid for at least six months;
- 4) The international certificate of vaccination against yellow fever.

Important:

- Enrolment (fingerprinting and photography) is mandatory for each visa application, even if the applicant has already obtained several visas.
- The biometric visa requires the presence of the applicant. Imprints are mandatory for all except minors under 12 years of age, but their presence is necessary.
- The online application of the E-visa does not entitle you to a visa. Your request may be accepted or refused by the Authority and there is no refund.
- The yellow fever vaccine is mandatory for entry and stay in the country. A check of the vaccination certificate is carried out on arrival in Côte d'Ivoire.

Pourdemanderlevisa electronicallyclick on
<https://shopgov9.zetesft.com/Pages/ArticleSelection.aspx>

Appendix 2 - Room Costs

SOFITEL IVORY HOTEL (five stars)

CAPACITY: 423 Bedrooms

Types	Quantities	Unit costs per unit
Continuation of signature		2,000,000 F CFA
Presidential Suite	8	1,000,000 F CFA
Junior suite with two beds	3	
Junior Suite	33	259,000 CFA FRANCS
Prestige Suite	43	319,000 F CFA
Apartment	14	
Opera suite		369,000 CFA FRANCS
Classic room	322	170,000 CFA FRANCS

* Preferential rate granted by Sofitel Hôtel Ivoire as part of the EDBI 2018 conference

Contact :

- Tel: 00 225 22 22 48 48 26 26 / 22 48 71 00
- Fax: 00 225 22 22 44 00 50
- Website: <https://sofitel.accorhotels.com/fr/hotel-8844-sofitel-abidian-hotel-ivoire/index.shtml>

HEDEN GOLF HOTEL (four stars)

Cocody-Riviera Golf

CAPACITY: 70 Rooms

Types	Unit costs per unit
Continuation	160,000 CFA FRANCS
Executive Chamber	100,000 F CFA
Room	80,000 F CFA

Contact :

- Tel: 00 225 22 43 43 10 44/22 43 05 44
- Website: golfhotel@golfhotel-ci.com

TIAMA HOTEL (five stars)

Plateau, first district face

CAPACITY: 180 Rooms

Types	Quantities	Unit costs per unit
Standard room	109	115,000 CFA FRANCS
Superior room	20	125,000 CFA FRANCS
Junior room	04	240,000 CFA FRANCS
Executive Chamber	02	340,000 CFA FRANCS

Contact :

- Tel: 00 225 20 20 31 33 33 33
- Fax: 00 225 20 31 31 32 32 32
- Website: www.hoteltiama.ci

NOVOTEL (four star) Plateau,

Avenue Général De Gaulle

CAPACITY: 258 Rooms

Types	Quantities	Unit costs per unit
Continuation	12	
Room	246	
Room on the city side		95,000 CFA FRANCS
Room on the lagoon side		105,000 CFA FRANCS
Room on the south side of the city		190,000 CFA FRANCS
Room on the south lagoon side		210,000 CFA FRANCS

Contact :

- Tel: 00 225 20 20 31 80 00
- Fax: 00 225 20 20 31 80 80 20
- Website: www.ho481@accor.com